

BHARAT SANCHAR NIGAM LIMITED
(A Govt. of India Enterprise)
O/o Chief General Manager Telecom, Punjab Circle,
Plot No. 2, Sanchar Sadan, Sector-34 A, Chandigarh-160 022.

To

All SSA Heads
in Punjab Telecom. Circle

No. Staff/E-6/ JTO/PVR/ 11


dated 13 - 06-2012

Sub:- Regarding modification in date of appointment in the appointment orders, after successful completion field training.

Some DR-JTO of recruitment year of 2007 & 2008, after completion of their field training were inadvertently allowed to continue working by some SSAs, even though their PVRs was not received, whereas such JTOs were required to be relieved/discharged immediately on completion of their field training. The appointment orders of these JTOs were issued on a later date after receipt of PVR.

It is therefore, decided, as one time measure to modify the date of appointment of such JTOs wef the date of successful completion of field training. Some JTOs are sending such cases directly to this office. Some such cases have been forwarded by SSAs, but without comments/recommendation of SSA heads.

In this regard, it is requested that in future all SSAs/unit heads will relieve/discharge the JTO trainees immediately on completion of their field training in the event of non receipt of his PVR by that date. However representations of such DR- JTOs of Recruitment year 2007 & 2008, if, any, may be forwarded to this office by the concerned SSAs along with the performa enclosed herewith, **(Annexure-A)** duly completed & signed by the DE (Admn)/ DGM (Admn). Incomplete case will not be entertained.


Assistant General Manager (HR)
% CGMT, Pb. Telecom. Circle
Chandigarh

DA :- Annexure-A

ANNEXURE-A

For forwarding the cases of JTOs for modification of date of appointment, in the appointment order.

1. Name & HRMS No. of JTO
2. Year of Recruitment
3. Date of successful completion of field training
4. Date of receipt of PVR
5. Date of appointment, as mentioned in appointment order.
(copy of the appointment orders may enclosed)
6. Whether the executive was relived/discharged
after completion of field training due to
non receipt of PVR. YES/ NO
7. If, No, then reasons for not relieving /discharging.
8. Whether the executive remained working in the
SSA/Unit continuously and without break from the
date of completion of his field training up to the date
of his appointment, as mentioned in para-5 above.
9. Recommendation of head of SSA/unit

Signature of DE (Admn)/ DGM (Admn)
with stamp